



SALES TALK

FOR THE PARENTS OF SALESIANUM SCHOOL

AUGUST 25, 2014

A THOUGHT FROM ST. FRANCIS DE SALES

**The opportunity to do great things does not come often,
but at every moment we can do little acts with great love.**

FROM THE PRINCIPAL

Fr. Chris Beretta, OSFS – principal@salesianum.org

Dear Parents,

With the Class of 2018 successfully welcomed to the Salesianum School community during their marathon orientation yesterday, we now turn our attention to the opening of the 2014-2015 school year. Attached please find a number of helpful reminders. Many have been previously announced, but updates are included for your convenience! In addition, carefully review the complete [2014-2015 School Calendar](#) if you have not done so already.

First Day: Monday, August 25

- All students should report to school in full dress code (sport coats are not needed until October).
- Homerooms will open by 8:00 AM (many will open before). Instructions are posted throughout the building that direct students to locations for Schedules, iPad, Student ID, Lockers, and other issues. All students are asked to report to homeroom, check class schedules, and setup lockers before 8:30 AM.
- Students should check NetClassroom this weekend for the homeroom room numbers.
- Locker numbers, maps, and combinations will be available in homeroom. Returning students should bring their combination locks used last year. Students needing to purchase a new lock should go to the school store.
- Textbooks are not needed for Monday, but it is a good idea to bring them to store in the lockers.
- Lunch will be available for purchase. Students who do not yet have money available through the student account should bring cash for lunch or bring lunch with them to school.
- Seniors who would like to purchase a parking spot will have an opportunity to do so during lunch.
- The day will consist of numerous important orientation activities, ending with the Activities Fair. Dismissal will be at 2:40 PM.
- Tuesday, August 26 will feature a regular A-Day schedule.
- **Freshman Parents:** Please do not escort your son into the building. An important part of his growth at Salesianum is learning to advocate for himself and seeking the assistance of supportive staff or friendly upperclassmen when he needs it. That process began yesterday at orientation, and continues next week!

Dining Center Services and New Families

While cash is always accepted, families who wish the convenience of placing money on their son's ID card for use at the Dining Center must set up an online account through www.mypaymentsplus.com. You will need your son's Student ID number to register. This site will also allow you to add money to your son's account, as well as review his lunch purchases. Money placed on the ID card may *only* be used in the Dining Center.

Student Schedules

Student schedules for 2014-2015 are available on NetClassroom. Students will receive printed copies on Monday. No course change requests or inquiries should be initiated unless your son is a student transferring into Salesianum or is a current student with unexpected changes to course load needs.

Lehanes Bus Transportation – Delaware, Maryland, and New Jersey Buses

Please click [here](#) to find general information and the schedule of bus stops. If a bus does not show up on time during the first week, please call the company at (302) 328-7100. In early September, parents will be able to track their son's bus when they receive the appropriate password from Mr. Matt Kegelma, the Director of Transportation. Please email Mr. Kegelma with any transportation concerns at mkegelma@salesianum.org. If reporting a late bus, state the exact time window at the stop and the location where you waited.

Textbooks

Previous summer letters included important information about obtaining the appropriate textbooks for 2014-2015. A ***Book Purchasing Guide*** organized by course number is available [here](#). If a class requires a fee to be paid to Follett for access to electronic books, please pay these fees as soon as possible so that your son will be given access to the proper books on the first day of class. For all other electronic books, we recommend students wait until the beginning of the school year to purchase and download required books; this will allow each teacher to ensure that the students are purchasing the correct electronic books.

Summer Reading

All students are expected to have completed summer reading. All students, faculty, and staff were required to read *The Cellist of Sarajevo* by Steven Galloway. Students will be assessed on this reading through their Social Studies department courses. Required reading for each grade level was posted by the English Department at the beginning of the summer on the website.

Student Handbook

The [2014-2015 Student Handbook](#) has been posted on the website, with updates highlighted. Within the handbook, please note the following changes and adjustments previously announced:

- **Principal's List and Dean's List requirements:** In *Section III: Academic Policies*, please note changes to Honor Roll, Dean's List, and Principal's List requirements.
- **Attendance:** Also in *Section III*, adjustments have been made to discourage students from missing school for reasons other than illness or serious family needs.
- **Procedures for Detention (JUG):** In *Section IV: Disciplinary Policies*, detention will no longer permit students to do homework or use iPads, and hours for detention will be 3:00-4:00 PM.
- **Dress Code:** For important information and recent updates regarding the student Dress Code, please see the attached policy.
- **School Safety and Safe Environment:** In *Section IV: Disciplinary Policies*, please see expanded explanations of the school's safe environment policies and procedures.
- **Service Requirement:** In *Section VI: Catholic Identity, Campus Ministry, and Christian Service*, please note important changes to the Christian Service requirement with consequences for students whose service is not submitted by posted dates is clearly outlined.

Students and their parents must print, sign and return the signature page of the Student Handbook to their homeroom moderator on Wednesday, August 27, 2014.

iPad and Student E-mail Updates

All students are responsible to bring an iPad to school each day, fully charged, and will be expected to use **school-issued email addresses** to send and receive school messages. Instructions regarding iPad set up, educational apps, and student e-mail accounts are provided [here](#). Any questions concerning iPad purchase and setup should be directed to Mr. Andrew Coupe, Academic Technology Coordinator, at acoupe@salesianum.org.

We have made important adjustments to our **Responsible Use Policy** (see *Student Handbook Section IX: Computer and iPad Responsible Use Policies*) which will be reviewed with the students. The goal is to provide clear guidelines so that iPads will be used for educational purposes during the school day. The following will not be permitted:

- Playing games on iPads anywhere on campus during school hours.
- Sending e-mails or messages during class time.
- Accessing streamed media (live events, movies, etc.) without permission.
- Accessing or updating social media during school hours.
- Using iPads during homeroom without permission.
- Using iPads in locker rooms or restrooms, or in any other location where others have the reasonable expectation of privacy.
- Bringing iPads to the Dining Center during lunch.
- Using cameras or recording functions without permission.

Teachers suggested these modifications with both the educational and social needs of your son in mind. When he graduates, we want him to know how to use technology in a thoughtful and reflective way in an educational setting.

Lanyards and Student ID's

Students are required to wear their correct house or senior lanyard and student ID around their neck at all times during the school day. This will be a point of emphasis this year, motivated in part by safety. The Student ID provides students with access to the building during school hours. Lost or missing ID's need to be reported immediately so that this ID can be deactivated and a new card created. Students who are not wearing a lanyard at any time during the school day will be issued a detention. Students who need a **replacement ID** will need to see Br. Harry Schneider or Mr. Andy Coupe in the IT Center. As this is a student's "key" entry into school in the morning, students should not leave the lanyard in their locker as this leads to propping doors and allowing anyone waiting outside a door access to the building. Students who need a **replacement lanyard** should see Mr. Ryan or Mr. Jackman in the Student Union office in the Main Lobby.

Dress Code

The following will be added to the Student Handbook for 2014-2015. Changes or points of emphasis are highlighted.

During the School Day: The following are minimum standards required of all students for the school day:

- **Coats or sports jackets** are to be clean and in good condition and professional in appearance. **Acceptable jacket colors are black, navy, grey, charcoal, beige, or tweed fabric.** Coats are worn October-April.
- **Pants** are to be sufficiently formal. No jeans, **corduroys**, or other casual wear, ornaments, buttons on the sides, outside pockets, grommets, or large logos are to be worn. Pants must have loops and be worn with a **dress belt**.
- **Dress shirts** are to be formal and of solid colors, open-check, plaid, or pin-striped. Shirts may not have objects printed as a pattern. Ties are to be up with shirt collar buttoned, and shirts must be wrinkle-free and fit properly so they may be tucked in at all times. Collars should be crisp and pointed with either a collar stay, interlined collars, or collar buttons. **Short-sleeved dress shirts** may be worn during August, September, and May and must follow the same guidelines for the formal long-sleeved dressed shirts referred to above.
- **Dress shoes** are polished or brushed leather (brown, black, oxblood or suede brushed dress shoes only). Leather Sperry boat shoes with laces are acceptable, but may not appropriate for all school events. No recreational footwear, work boots, slippers, open front or back shoes, or any footwear judged insufficiently formal are to be worn. Examples of unacceptable shoes include steel tipped shoes, hiking boots, cowboy boots, athletic shoes, sneakers, **Sperry sneakers, Polo sneakers**, Doc Martens, and clogs.
- **Full length dress socks** are required. No ankle length socks or white socks are permitted.
- **Hair** is to be trim, clean, styled, and well-groomed (not below the eyebrows, nor fully covering the ears, nor more than collar length, nor bizarre in style). Students are to be clean-shaven, with no beards or mustaches, and sideburns neatly trimmed (i.e., at the bottom of the ear).
- **House Lanyards with Student Identification** are to be worn around the neck during the school day.
- **Earrings** are not permitted during school or at school events.
- Periodic Homeroom checks are scheduled to assure compliance with all of the above standards.

New Wednesday Schedule

Beginning September 3, we will feature a **Wednesday Schedule** every Wednesday [see **Revised Bell Schedule** below]. Classes will meet for 45 minutes, homeroom will be eliminated, and the school day will end at 1:50 PM, followed by a 2:00-3:30 PM block designated for specific uses for teachers.

For students, this means **early dismissal every Wednesday at 1:50 PM**. Administrators will provide supervision while teachers are in meetings, with areas of the building clearly defined for students who remain on campus. **All students are welcome (but not required) to stay at school for study, tutoring, or recreational activities with friends and classmates.** Buses will come at the regular time. Students may go to the library to start on homework, to the Brisson Center for tutoring, and to other locations for supervised activities. Student Council members are planning optional programming (intramurals, house competitions, etc.) which some may not have time for on normal school days.

When a G-Day falls on a Wednesday, there will be **no** "Super G-Day" ("extra early" dismissal). The new bell schedule will remain intact, with the G-6 period used for an all-school assembly concluding by 1:50. On such G-Days, clubs and activities will not meet, but we will use these occasions to minimize the need for additional special schedules.

Physicals and Concussion Testing

Mr. Mike Hart, Athletic Director, is coordinating **physicals** and **concussion testing**. All students participating in sports **must** have an official **DIAA physical form** on file prior to the start of tryouts and practices. These forms are available at www.salliessports.com. Several sports require **mandatory concussion baseline testing** administered at A.I. DuPont Hospital before participating. Announcement about Winter Sports will be made in the coming weeks. If your son was tested last year through the specific battery of tests sponsored by A.I DuPont for Salesianum students, he does not need to test again; the test is valid for two years.

New Website and Library Renovation Updates

Many have already familiarized themselves with the **new school website**. Much of the "front page" is directed at prospective families, with resources for current parents and students available through easy-to-find portals. Look for the appropriate group name (Students, Parents, Faculty, Alumni) in the blue bar at the top of the screen. **To contact teachers and staff**, see the *Academics* drop-down menu, not the Faculty portal! If you need assistance or are having trouble finding resources, contact Betsy Dougert, the Director of Communications, at edougert@salesianum.org.

The work on the **Lawless Library** will continue for at least another month and is scheduled to re-open in late September. While this will mean some makeshift arrangements for study hall and library resources in the first month of school, we are very excited about how the long-term changes will better serve our students.

Back to School Night: Wednesday, September 10 at 6:30 PM

Please mark your calendars today for this important school event! At least one parent is asked to attend this mandatory meeting, hear important updates from school administration, and meet your son's teachers as you walk through his schedule for a brief presentation in each class.

We are all very excited about the wonderful year that lies ahead. Thank you for entrusting your sons to us! Let us all pray for a year filled with many blessings for our students and for one another!

Sincerely,

Fr. Chris Buetta, OSFS

Principal
principal@salesianum.org

SALESIANUM SCHOOL WEEKLY CALENDAR

Week of August 25 – August 31

Monday August 25	<p><u>FIRST DAY OF SCHOOL: NON-LETTER "ZERO" DAY</u></p> <ul style="list-style-type: none">• See Posted Schedule• School Mass: Feast of St. Jane de Chantal• Orientation Activities, Updates, and Activities Fair
Tuesday August 26	<p><u>A-DAY: REGULAR SCHEDULE</u></p>
Wednesday August 27	<p><u>B-DAY: REGULAR SCHEDULE</u></p> <ul style="list-style-type: none">• Student Handbook Signature Forms Due Print and complete first page off the website under <i>Student</i> tab
Thursday August 28	<p><u>C-DAY: REGULAR SCHEDULE</u></p>
Friday August 29	<p><u>D-DAY: PM ASSEMBLY SCHEDULE</u></p> <ul style="list-style-type: none">• Dismissal 1:35 PM
Saturday August 30	
Sunday August 31	

SALESIANUM SCHOOL WEEKLY CALENDAR

Week of September 1 – September 7

<p>Monday September 1</p>	<ul style="list-style-type: none"> • Labor Day Holiday School Closed 	
<p>Tuesday September 2</p>	<p><u>E-DAY: REGULAR SCHEDULE</u></p>	
<p>Wednesday September 3</p>	<p><u>F-DAY: WEDNESDAY SCHEDULE</u></p> <ul style="list-style-type: none"> • Faculty Meeting 2:00 PM, Centenary Hall • Fall Sports Parents Meeting All Fall Sport Parents, 7:00 PM, Auditorium 	
<p>Thursday September 4</p>	<p><u>G-DAY: REGULAR SCHEDULE</u></p> <ul style="list-style-type: none"> • First day for G-6 activities 	
<p>Friday September 5</p>	<p><u>A-DAY: REGULAR SCHEDULE</u></p>	
<p>Saturday September 6</p>	<ul style="list-style-type: none"> • Open Dance 7:30 PM – 10:30 PM, Gymnasium 	
<p>Sunday September 7</p>		
<p>Looking Ahead...</p>	<p>Mon, Sept 8 Wed, Sept 10 Sun, Sept 14 Tue, Sept 16 Thu, Sept 18 Sat, Sept 20</p>	<p>Fall Intramurals begin Back to School Night, 6:30 PM, Auditorium Senior Ring Mass, 2:00 PM, Christ Our King Church Senior Parent Guidance Meeting, 7:00 PM, Centenary Hall Mass of the Holy Spirit, Gym, 9:00 AM Parents' Association Meeting, 7:00 PM, Centenary Hall Freshman Welcome/Communion Cookout, 5:00 Mass in Gym, Cookout 6:00, Varsity FB Game 7:30 (Freshman Families please register to attend!)</p>

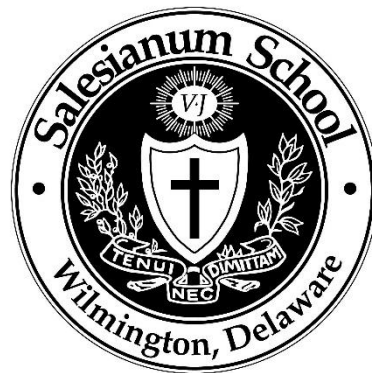
2014-2015 REGULAR BELL SCHEDULES

<u>REGULAR SCHEDULE</u>			
1st Period	8:15 AM	to	9:01 AM
Homeroom	9:06 AM	to	9:20 AM
2nd Period	9:25 AM	to	10:18 AM
3rd period	10:23 AM	to	11:16 AM
4th Period	11:21 AM	to	12:49 PM
1st Lunch	11:21 AM	to	11:49 AM
2nd Lunch	11:51 AM	to	12:19 PM
3rd Lunch	12:21 PM	to	12:49 PM
5th Period	12:54 PM	to	1:47 PM
6th Period	1:52 PM	to	2:40 PM

<u>WEDNESDAY SCHEDULE</u>			
1st Period	8:15 AM	to	9:00 AM
2nd Period	9:05 AM	to	9:53 AM
3rd period	9:58 AM	to	10:43 AM
4th Period	10:48 AM	to	12:07 PM
1st Lunch	10:48 AM	to	11:13 AM
2nd Lunch	11:15 AM	to	11:40 AM
3rd Lunch	11:42 AM	to	12:07 PM
5th Period	12:12 PM	to	12:57 PM
6th Period	1:02 PM	to	1:50 PM
Professional Time	2:00 PM	to	2:40 PM

PERIOD CYCLES

	A	B	C	D	E	F	G
1	1	1	1	1	1	1	8
2	2	7	5	3	8	6	4
3	3	8	6	4	2	7	5
4	4	2	7	5	3	8	6
5	5	3	8	6	4	2	7
6	6	4	2	7	5	3	G6
	7	5	3	8	6	4	1
	8	6	4	2	7	5	2
							3



2014-2015 SPECIAL BELL SCHEDULES

AM ASSEMBLY SCHEDULE

1st Period	8:15 AM	to	8:55 AM
Assembly	9:00 AM	to	10:14 AM
2nd Period	10:19 AM	to	10:58 AM
3rd Period	11:03 AM	to	11:42 AM
4th Period	11:47 AM	to	1:12 PM
1st Lunch	11:47 AM	to	12:14 PM
2nd Lunch	12:16 PM	to	12:43 PM
3rd Lunch	12:45 PM	to	1:12 PM
5th Period	1:17 PM	to	1:56 PM
6th Period	2:01 PM	to	2:40 PM

PM ASSEMBLY SCHEDULE

1st Period	8:15 AM	to	8:54 AM
Homeroom	8:59 AM	to	9:09 AM
2nd Period	9:14 AM	to	9:53 AM
3rd Period	9:58 AM	to	10:37 AM
4th Period	10:42 AM	to	12:07 PM
1st Lunch	10:42 AM	to	11:09 AM
2nd Lunch	11:11 AM	to	11:38 AM
3rd Lunch	11:40 AM	to	12:07 PM
5th Period	12:12 PM	to	12:51 PM
6th Period	12:56 PM	to	1:35 PM
Assembly	1:40 PM	to	2:40 PM

EXTENDED HOMEROOM

1st Period	8:15 AM	to	9:01 AM
Homeroom	9:06 AM	to	9:36 AM
2nd Period	9:41 AM	to	10:30 AM
3rd Period	10:35 AM	to	11:24 AM
4th Period	11:29 AM	to	12:56 PM
1st Lunch	11:29 AM	to	11:56 AM
2nd Lunch	11:58 AM	to	12:26 PM
3rd Lunch	12:28 PM	to	12:56 PM
5th Period	1:01 PM	to	1:49 PM
6th Period	1:54 PM	to	2:40 PM

STATIONS SCHEDULE

1st Period	8:15 AM	to	9:00 AM
Homeroom	9:05 AM	to	9:17 AM
2nd Period	9:22 AM	to	10:07 AM
3rd Period	10:12 AM	to	10:57 AM
4th Period	11:02 AM	to	12:30 PM
1st Lunch	11:02 AM	to	11:30 AM
2nd Lunch	11:32 AM	to	12:00 PM
3rd Lunch	12:02 PM	to	12:30 PM
5th Period	12:35 PM	to	1:20 PM
6th Period	1:25 PM	to	2:10 PM
Assembly	2:15 PM	to	2:40 PM

ONE HOUR LATE SCHEDULE

1st Period	9:15 AM	to	9:59 AM
2nd Period	10:04 AM	to	10:46 AM
3rd Period	10:51 AM	to	11:33 AM
4th Period	11:38 AM	to	1:06 PM
1st Lunch	11:38 AM	to	12:06 PM
2nd Lunch	12:08 PM	to	12:36 PM
3rd Lunch	12:38 PM	to	1:06 PM
5th Period	1:11 PM	to	1:53 PM
6th Period	1:58 PM	to	2:40 PM

TWO HOUR LATE SCHEDULE

1st Period	10:15 AM	to	10:47 AM
2nd Period	10:52 AM	to	11:24 AM
3rd Period	11:29 AM	to	12:01 PM
4th Period	12:06 PM	to	1:26 PM
1st Lunch	12:06 PM	to	12:31 PM
2nd Lunch	12:33 PM	to	12:58 PM
3rd Lunch	1:00 PM	to	1:26 PM
5th Period	1:31 PM	to	2:03 PM
6th Period	2:08 PM	to	2:40 PM